

# AUTHORIZATION FOR AUTOMATIC PAYROLL DEDUCTION

**TO:** President, OAS STAFF ASSOCIATION (GSB 622A)  
**FROM:** \_\_\_\_\_ Extension \_\_\_\_\_  
**RE:** Authorization to deduct from my salary for the activity marked below

## I AUTHORIZE DFS:

- to deduct a monthly Interior Dept. Recreation Assoc. fee for gym use of \$ 33.00 starting (MM/YY)\_\_\_\_\_.

Employee number \_\_\_\_\_ Current step and grade \_\_\_\_\_  
Date \_\_\_\_\_ Signature \_\_\_\_\_



## ONE-TIME CONTRIBUTION TO THE LEGAL FUND (Optional)

- I wish to make a one-time contribution to the Legal Fund of  
\_\_\_\_\_ \$25    \_\_\_\_\_ \$50    \_\_\_\_\_ \$100    \_\_\_\_\_ Other
- I do not wish to make a contribution to the Legal Fund at this time.

\*Please return this form to the Staff Association, GSB 622a.

Updated: 02/25/15